

**Birchwood Recreation & Shooting Park**  
**Minutes**  
**Board of Directors Meeting**  
**March 30, 2015**

**Meeting start: 6:35 PM.**

**BOD members present:** Gary Peters (Pres), Dave Kaiser (VP), Dave Arieno (Sec), Jon Hayes, Dennis Geary, Norman Means

**Excused:** Werner Waak

**Members/Guests:** Brian Looney

**BRSP Managers Attending:** Jim McCormick, Dale Andrews

**BRSP Accountants:** Excused

**Minutes from 26 Jan 15 meeting:** Motion to approve with corrections by Kaiser, Arieno seconded, minutes accepted on vote.

**Financials:** Unavailable due to Quick Books upgrade in progress. Motion to table until next BRSP Board meeting by Arieno, 2<sup>nd</sup> Kaiser, passed on vote.

**\*Operations Report – Jim McCormick – various subjects to report on.**

- GTO shoot software testing to begin for handicapping score keeping.
- Computer network upgraded for new software programs.
- CEI hauling again - range assessment under way too.
- Skeet High D replacement sooner than later, details coming.
- Key personnel replaced due to attrition. Lower cost per hour.
- Keeping run off under control during breakup. Road work begins when it's dry.
- 501c3 granted. Letter should be here this week.
- Letter to the membership regarding price increase for annual membership.
- Employee Handbook updated effective 01-15-2015. For current & new hires.

**\*Unfinished Business:**

- QuickBooks -New Chart of Accounts being worked now for new program.
- Range advertising policies completed by DK/GP under review.
- Bank card charges and fees - paperwork and vendor notification by Yvonne.
- CEI Short form doc not completed.

**\*Committees**

- Budget not complete. No time, no spreadsheet finished, need more time.
- Election Committee update - Annual Meeting Date 5/9/2015.
- By laws updated and posted on the website.

**\*New Business:**

- LED Lighting requirements, design, and cost analysis not completed.
- Dale Andrews and Jim McCormick requested \$8K to remodel and upgrade the R/P Range control building for enhanced efficiency and security. After discussion, Kaiser motioned to accept proposal, and Geary seconded. Proposal passed and accepted on vote.
- Member, Brian Looney, was concerned about procedures for lost or missing guns after league or other use at BRSP. His shotgun was inadvertently taken off the firing line and secured with another user group's "loaner" shotguns. Due to holidays and inclement weather closings, it was not discovered and returned to him until 30 days later.  
+ For the Good of the Order

**Meeting adjourned @ 8:45 PM for executive session.**

**Next BOD Meeting Scheduled for Monday, 25 May 2015 @ 6:30PM**

*David A. Arieno,*  
BRSP Secretary  
Member, BRSP Board of Directors