

**Birchwood Recreation & Shooting Park (BRSP)  
Friends of BRSP  
(Combined) Minutes  
Board of Directors (BOD) Meeting  
Friday, March 02, 2018**

**Meeting start: 18:21 hrs** (Main Club House)

**BOD members present:** Dave Kaiser (Pres), Ed Jackson (VP), Dave Arieno (Sec), Ben Olsen, John Barnes, Richard Bolender, Scott Henderson

**Excused:** None

**Members/Guests:** Lindy Moss, Neal Moss, Gerald Atol, Bobby Skala, Mike Gardino, Richard Ames, Jeremiah Phillips, Dan Henkel, Brad Bowan, Gary Stevens

**BRSP Managers/ Employees Attending:** Dennis Geary , Dale Andrews

**BRSP Accountant/ Ex Officio Treasurer:** Mike Hanrahan

**Approval of Minutes from February 05, 2018 Special BOD meeting:** Motion to approve minutes with minor changes by Olsen, seconded by Henderson, accepted on vote

**Guest and or Member issues:**

- NONE, although quite a few members attended to familiarize themselves

**BRSP Financials (Mike Hanrahan):**

- Review of BRSP financials until next meeting, due to issues with new software integration
- Building fund balance: \$259K, moved to Money Market account to obtain higher interest. (From previous .1% to .35%)
- Discussed moving \$200K of building fund to CD for higher return and leave \$59K in Money Market for short term liquidity needs. As we do not project construction to occur in the next few years, this appears to be a viable option. Henderson and Hanrahan appointed to research investment ideas.

• **FO/BRSP Financials (Mike Hanrahan):**

- Motion to approve FO/BRSP financials by Arieno, seconded by Henderson, accepted on vote.

## **Operations Report**

### **Shotgun:**

- Dennis Geary reported on his collaboration with Tucson Trap & Skeet Club during his recent facility visit.
- Clay Target Inventory: 890K target on hand (Various types)
- Inventory found seven (7) pallets of “White Clays” (Approximately 60K targets) Will integrate into night time shoots only until gone.
- Member Gerald Atol will make inquiries to Sporting Clays Association to see if “White Clays” are acceptable for use in the Walk through.

### **Rifle/Pistol:**

- Leagues- 75 adult, and 26 Youth shooters participating, to date, \$7345 in revenue
- Beginners League-Many new shooters, and great segue to grow adult leagues
- Lead and brass recycling proposal needs assessment of lead potential, and shipping issues need to be clarified before we into a contract- Discussion tabled to next meeting

### **Archery:**

- Need to ensure use is scheduled to allow max utilization or the shared range area. (Sporting Clays, Bunker, Five stand, etc)

### **Landfill:**

- Nothing new to report

### **Overall Range related:**

- Facility wide computer upgrades are progressing well, glitches being worked out. QuickBooks 2018 installed, working QuickBooks data integration and network, with all registers and access terminals. Had some minor glitches, but upgrades are progressing.
- Still discussing possible incentives to increase membership
- BRSP membership (as of Feb 28, 2018) is at 3700+

### **\*Unfinished Business:**

- None

**\*Committees**

- Record Retention and Savings Investment Policy- Henderson suggested implementation of a “BOD Resolutions” book or file for continuity purposes
- Bunker Trap update – the bunker is in use, minor details to complete are in work (Promatic, etc.).
- Election Committee- Notice of BOD election and candidate requests ready to send out
- Budget & Planning Committee-
- “Gate & Access” committee- Gate control software still needs upgrade, ASAP. User Groups need to provide and control access for their events during normal gate closure hours
- Personnel committee- Employee job descriptions review and re-write in work, New general Manager search tasked to this committee, interim manager , Dennis Geary, will assist

**Meeting adjourned for executive session at 19:27.**

**Meeting re-engaged at 21:08**

**\*New Business:**

- JBER wants BRSP assistance to set up three gun matches for up to 150 people on JBER. Board asked Dale Andrews to request formal proposal from JBER

**Meeting Adjourned at 21: 15**

Next scheduled BOD Meeting: Monday, March 26, 2018 @ 6:30PM, Location R/P range house

For the good of the order,

David Arieno, Board Secretary, BRSP, & FoBRSP