

**Birchwood Recreation & Shooting Park (BRSP)  
Friends of BRSP  
(Combined) Minutes  
Board of Directors Meeting  
Monday, November 6, 2017**

**Meeting start: 18:37 hrs** (R/P Range house))

**BOD members present:** Dave Kaiser (Pres), Ed Jackson (VP), Dave Arieno (Sec), Ben Olsen, John Barnes, Richard Bolender, Scott Henderson

**Excused:** None

**Members/Guests:** Joanne Nobel (From Friends of NRA Alaska committee (FNRA), and EPM)

**BRSP Managers/ Employees Attending:** Jim McCormick, Dale Andrews

**BRSP Accountant/ Ex Officio Treasurer:** Mike Hanrahan

**Approval of Minutes from October, 2017 BOD meeting:** Motion to approve as presented, by Bolender, seconded by Olsen, approved on vote

**Guest and or Member issues:**

None

**BRSP Financials (Mike Hanrahan):**

- We are \$106K positive YTD (Jan-Sep '17 The part time accounting assistance the board had approved earlier this year, continues to improve accounting procedures and accuracy
- Motion to approve financials by Arieno, seconded by Henderson, and accepted on vote.

**FO/BRSP Financials (Mike Hanrahan):**

- EPM member (name TBD) donated \$7K worth of paint for overall range use. Recognition forthcoming
- Motion to approve FO/BRSP financials by Arieno, seconded by Olsen, accepted on vote.

## **Operations Report**

**Shotgun:**

- Sporting Clays Walk-through was prepped early for next Spring, Machines are ready to go.
- Grounds for remaining Shotgun fields also cleaned and prepped for 2018 season
- Skeet and Trap machines have been prepped for Winter operation
- Bunker trap- Steel Roof installed with reinforcement
- Bunker Trap- Cleared additional trees from bunker area to improve

**Rifle/Pistol:**

- USPSA Matches started- Initial participation 15-17 competitors, great PR, visibility, and additional revenue for Fall/Winter season.
- Range rental requests for 2018 season open 1 December. Need to send notification to user groups and membership.
- R/P manager recommends a fee of \$35 for each propane heater requested for use during range rental to cover fuel/maintenance costs. Board agreed with request.

**Archery:**

- Participation in open and league shooting continues to increase, with six teams to date.
- Ready for winter
- 62 bales of hay/straw in place for backstops.

**Landfill:**

- Alaska Railroad contacted BRSP to dispose of more railroad ties. ARR will pay BRSP \$1K per load. However, none have been dropped off as of 6 Nov.

**Overall Range related:**

- “D-E-C” inspection passed, all permits are good.
- RV area cleaned and prepped for Winter
- Bought 40 folding chairs @ \$32 each to replace the old, worn chairs in main clubhouse
- Table covers replaced in clubhouse
- Parking lot overhead lights have been upgraded to “auto-on” LED in shotgun area, expect improved visibility, and cost savings due to lowered utility costs and longevity
- Truck valued @ \$7K (used) donated by Kendall Ford for ‘club grounds only’ use.
- Jim McCormick recommended recognition of Dale Barney for 10 years of service to BRSP. Board agreed that a BRSP “Gold pan” would be appropriate.
- “Airport Tug” was donated for range only use, (towing etc). Recognition of donor warranted.

**\*Unfinished Business:**

- Temporary “48 hour” membership details confirmed as two days consecutive “open days” use, cost \$20 for family, \$5.00 range fee for each shooter, per day. Website was updated to reflect same.

**\*Committees**

- Record Retention Policy and Savings Investment Policy- (Nothing new to report)
- Bunker Trap Committee update – the bunker is in use, minor details to complete are in work.
- Budget & Planning Committee- Henderson, Barnes, Hanrahan, Jim McCormick, & Dale Andrews were appointed during 25 July BOD meeting. Initial report discussed. Additional info/details to be discussed at November BOD.
- “Gate & Access” committee- Additional issues and concerns discussed. RSO will be on duty from 7 AM-10 PM daily. (All hours ranges can be accessed).

**\*New Business:**

- Employee health insurance renewal proposal was reviewed and discussed. Premiums are down almost 25% over 2017 with no loss in coverage. Motion by Arieno to accept Premera Employee Health plan renewal as presented for 2018. Seconded by Bolender, approved on vote.
- Mike Hanrahan and Jim McCormick recommend upgrade of our computer system due to new POS, Accounting software and membership database requirement/compatibility issues. Motion by Barnes to provisionally allot \$10K for upgrades, seconded by Jackson, Approved on vote

**Meeting adjourned at approximately 9:11 PM,**

Next BOD Meeting: Monday, November 27, 2017 @ 6:30PM, Location TBD

For the good of the order,

David Arieno, Board Secretary, BRSP, & FoBRSP