

Birchwood Recreation & Shooting Park
Minutes
Board of Directors Meeting
December 29, 2014

Meeting start: 6:37 PM.

BOD members present: Gary Peters (Pres), Dave Kaiser (VP), Dave Arieno (Sec), Werner Waak, John Hayes, Norman Means, Dennis Geary

Members Excused: None

BRSP Managers Attending: Jim McCormick, Dale Andrews

BRSP Accountant: John Farner

Members/Guests attending: None

Minutes from 24 Nov 2014 meeting: Motion to approve with corrections by Arieno, Waak seconded, minutes accepted on vote.

Financials: John Farner gave general overview. Still looking good, especially with inventory corrections for ammo and targets. The mild weather has been a benefit to the bottom line. More shooters are coming out than last year same time. YTD profit, \$200K YTD-- Overall, a healthy balance sheet and a great improvement over 2013. Means motioned to accept financials, seconded by Kaiser, accepted on vote.

***Operations Report – Jim McCormick – various subjects to report on.**

- Website updates for January.
- QuickBooks Chart of Accounts - Wireless Networking ready.
- Shotgun and R&P Shoot schedules are getting maxed out for 2015. Calendar challenged.
- Targets for R&P - old steel is cupped and deflecting slivers of steel.
- Skeet house for future on Trap 5? Effect repairs as weather permits.
- CapEx projects: Skeet D replacement, 2 trap house replacements, 2 concrete jobs for trap and skeet, Archery Range in 3D, 1 new trap and 1 new skeet machine, new steel for R&P targets, new plow truck, Range D leveling.
- Will install spare lights on R&P range "F" for night leagues
- Have shotgun user group leaders meet with each other to work out issues with management. (Scheduling, etc)
- Requested standardized range rental fees-- \$200 for Non-Profits users, and \$250 for for-profit and governmental users. Non refundable \$50 booking fee included. Board approved same.

***Unfinished Business:**

- Range Safety Video update - Video from ProGun received. January work.
- 501(c)3 granted but pending revision on income statements.
- Landfill permit application renewal ready for submittal. Need a quick and simple contract for the landfill operator.
- QuickBooks -New Chart of Accounts detail due.
- Range advertising policies in progress so we can support the program
- Bank card charges and fees - paperwork and vendor notification.

***Committees**

- Future year budget not yet completed. Director Geary suggested this needed to be addressed ASAP, with true forecasting, not "Address crisis' when they occur" out of cash flow.

***New Business:**

- Serious thoughts about a new club house. We have outgrown ours.
- By law changes for term of service - board and management.
- Launch banner marketing plan in January?
- Gary, Jim, and Dale to attend the Shot Show in Vegas next month.
- Kaiser made a motion to transfer \$25K from landfill account to building fund account. Seconded by Means, passed on vote.
- Readdress upgrade of our "Stadium" lights to LED for utility cost savings

+ For the Good of the Order

Meeting adjourned @ 9:55 PM

Next BOD Meeting Scheduled for Monday, 26 JAN 2015 @ 6:30PM

David A. Arieno,
BRSP Secretary
Member, BRSP Board of Directors