

**Birchwood Recreation & Shooting Park (BRSP)  
Friends of BRSP  
(Combined) Minutes  
Board of Directors Meeting  
Monday, February 27, 2017**

**Meeting start: 6:31 PM.**

**BOD members present:** Dave Kaiser (Pres), Ed Jackson (VP), Dave Arieno (Sec), Jon Hayes (By teleconference), Ben Olsen, Werner Waak, David Duffy

**Excused:** None

**Members/Guests:** None

**BRSP Managers/ Employees Attending:** Dale Andrews, Jim McCormick

**BRSP Accountant:** Mike Hanrahan

**Minutes from January 30, 2017 BOD meeting:** Motion to accept the minutes as presented by Waak, seconded by Hayes, and accepted on vote.

**BRSP Financials:** Our BRSP Cash position is still looking good, but we show a "paper" loss of \$34K for January, largely due to inclement weather, snow removal, and labor costs. Not as many shooters out this year compared to last year's milder temperatures. May need to move funds (short term) from building fund to operating account to cover any shortfalls. This will be paid back to building fund once receivables ramp up in Spring.

**Friends of BRSP Financials:**

Accounting Spreadsheets are now in place. Received a \$7.5K grant from Rasmussen foundation.

Motion to accept financials for January, 2017 for BRSP, & FoBRSP, as presented by Mr. Hanrahan, by Olsen, seconded by Jackson, and accepted on vote.

**\*Operations Report:****Shotgun range news:**

- Bunker trap- Up and running, however, still in “Beta”, ASAP after Promatic card readers are installed, the range will be open to all, with grand opening in Spring.
- “IT” Firm is near completion of integrated program to replace “C Target
- Shot show trip report- Found many useful new ideas and products that may work for us. Negotiated special Pricing on clay targets. Looking at new rental shotguns guns from Browning. Also negotiated another deal with MTM Steel targets for free shipping on large orders. (We have Dealer Status” with MTM)

**Rifle & Pistol range news:**

- Working on “Ladies Only” training class offering for membership drive.
- Ice cleats still required until further notice
- Midnight Sun Firearms Expo, 17-18 June, still on track. Many Local & National Vendors will be attending
- 76 people have signed up for R/P Spring leagues to date
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**Archery Range News:**

- Range still is up and running, usage is increasing.
- Many positive reviews

**\*Unfinished Business:**

- Teleconferencing ability is now functional and in use.
- Safety video-- Dale Andrews and RSO'S are working on a script. Once accomplished, BRSP will commission video production.

**\*Committees**

- Record Retention Policy and Savings Investment Policy- (Nothing new to report)
- Bunker Trap Committee update –Project progressing nicely! All major components are in and installed. Promatic card system soon!
- Safety video- We still have a \$3K production estimate, Director Jackson will follow up on this

**\*New Business:**

- Welcomed David Duffy as our newest BOD member. He will serve the remainder of outgoing director Norman Means Term (until May, 2018). He was immediately appointed as 2017 BOD Election committee chair.
- APD LE Range- Nothing new to report. That said, we'll keep an eye on it and ensure maximum coordination during construction phases and operations.

- “Temporary Memberships” are good for 48 hours (Two days). Cost set-- \$20 for family, plus a \$5 range fee for each shooter
- A motion was made by Duffy to allow a credit equal to the temp membership cost toward EPM or General membership if they elect to join as EPM or general members within 30 days. It will be up to the requestor to show proof of temp membership. Motion seconded by Arieno, passed on vote
- Discussed benefits of converting BRSP from 501 C7 Social Club status, to FULL 501 C3 “Non Profit” Status. Director Duffy, and BRSP Accountant, Mike Hanrahan, will work together on this.
- BRSP Annual Membership meeting set for Monday, May 15, 2017 @ 6:00 PM

+ For the Good of the Order

Meeting adjourned at 19: 58 PM

Next BOD meeting: Monday, March 27, 2017 @ 6:30PM, R/P Range house.

David A. Arieno, Board Secretary, BRSP, & FoBRSP