

**Birchwood Recreation & Shooting Park (BRSP)**  
**Friends of BRSP**  
**(Combined) Minutes**  
**Board of Directors Meeting**  
**Monday, March 27, 2017**

**Meeting start: 6:30 PM.**

**BOD members present:** Dave Kaiser (Pres), Ed Jackson (VP), Dave Arieno (Sec), Jon Hayes Ben Olsen, Werner Waak (By teleconference), David Duffy

**Excused:** None

**Members/Guests:** None

**BRSP Managers/ Employees Attending:** Dale Andrews, Jim McCormick

**BRSP Accountant:** Mike Hanrahan

**Minutes from February 27, 2017 BOD meeting:** Motion to accept the minutes as presented with minor typo revisions, by Hayes, seconded by Duffy, and accepted on vote.

**BRSP Financials:** Our BRSP Cash position is still looking good, but we show a "paper" loss of YTD, largely due to inclement weather, snow removal, and labor costs since January 1<sup>st</sup>. Not as many shooters out this year compared to last year's milder temperatures. That said, we are in a better financial position this year than last. We didn't need to move funds (short term) from building fund to operating account to cover any shortfalls. Our receivables should ramp up in Spring, as weather improves, and should offset traditional early year losses.

**Friends of BRSP Financials:**

Accounting Spreadsheets are now in place. Not much new to report. We have approximately \$6K available.

Motion to accept the financials for BRSP, & FoBRSP, as presented by Mr. Hanrahan, by Olsen, seconded by Hayes, and accepted on vote.

**\*Operations Report:****Shotgun range news:**

- Bunker trap- Up and running, however, still in “Beta”, ASAP after Promatic card readers are installed, the range will be open to all, with grand opening in Spring.
- Top of Trap “A” and Skeet field house “C” needs repair
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**Rifle & Pistol range news:**

- Working on “Ladies Only” training class offering for membership drive.
- Ice cleats still required until further notice
- Midnight Sun Firearms Expo, 17-18 June, still on track. Many Local & National Vendors will be attending

**Archery Range News:**

- Range still is up and running, usage is increasing, and we’re organizing leagues.
- Many positive reviews

**\*Unfinished Business:**

- Motion was made by Duffy to accept proposed By-Law amendments, seconded by Jackson, and accepted on vote. Changes adopted.

**\*Committees**

- Record Retention Policy and Savings Investment Policy- (Nothing new to report)
- Bunker Trap Committee update –Project progressing nicely! All major components are in and installed. Promatic card system soon!
- Safety video- Safety video—Script completed and ready. Working on video production contract. We still have a \$3K production estimate, Director Jackson will follow up on this
- BOD Election- Director Duffy, appointed as chair of Election Committee.

**\*New Business:**

- APD LE Range- Projected start in April. That said, we'll keep an eye on it and ensure maximum coordination during construction phases and operations.
- Both "Temporary Memberships" and "Guest passes" are good for 48 hours (Two days).
- Additional discussion on benefits of converting BRSP from 501 C7 Social Club s, to FULL 501 C3 "Non Profit" Status. Director Duffy, and BRSP Accountant, Mike Hanrahan, will work together on this.
- Director Duffy volunteered to draft a more current version of BRSP "Articles of Incorporation".
- Motion made by Arieno to appoint our BRSP CPA, Michael Hanrahan, as ex-officio member of BOD, and Treasurer, seconded by Olsen, and passed on vote.
- BRSP Annual Membership meeting and BOD Election results set for Monday, May 15, 2017 @ 6:00 PM

+ For the Good of the Order

Meeting adjourned at 19:26 PM

Next BOD meeting: Monday, April 24, 2017 @ 6:30PM, R/P Range house.

David A. Arieno, Board Secretary, BRSP, & FoBRSP