

**Birchwood Recreation & Shooting Park (BRSP)**  
**Friends of BRSP**  
**(Combined) Minutes**  
**Board of Directors Meeting**  
**Monday, October 31, 2016**

**Meeting start: 6:36 PM.**

**BOD members present:** Dave Kaiser (Pres), Ed Jackson (VP), Dave Arieno (Sec), Jon Hayes, Ben Olsen, Norman Means, Werner Waak

**Excused:** None

**Members/Guests:** None

**BRSP Managers/ Employees Attending:** Jim McCormick, Dale Andrews

**BRSP Accountant:** Mike Hanrahan

**Minutes from September 26, 2016 BOD meeting:** Motion to accept the minutes as presented by Secretary Arieno, by Olsen, seconded by Jackson, and accepted on vote.

**Financials:** Our Cash position is still looking good, with \$66.7 K positive income YTD. Mr. Hanrahan suggested a minimal cost, (\$10), "corporate Membership" for all vendors that rent our ranges to comply with 501(c)7 IRS accounting rules. Motion remove an erroneous "Restricted funds" line entry in financials and apply to general account, by Means, seconded by Olsen, and approved on vote.

A second motion to accept financials for August as presented by Mr. Hanrahan, by Means, seconded by Olsen, and accepted on vote.

Additionally third motion was made to include specific working as advised by Mr. Hanrahan to the minutes:

"Non-member revenues resulting from shooting fees, land fill income, interest and other non-member sources for the year 2015, approximating \$38,300, be set aside and used for "religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals", including, but not limited to, sponsoring educational or charitable shooting activities or donating to 501(c) 3 organizations".

Above motion was made by Arieno, seconded by Means, and accepted on vote.

Mr. Hanrahan suggested a minimal cost, (\$10), "corporate Membership" for all vendors that rent our ranges to comply with 501(c) 7 IRS accounting rules. Motion to accept proposal by Arieno, seconded by Hayes, approved on vote

**\*Operations Report:****Shotgun range news:**

- Bunker trap- Up and running, Promatic card readers on order, but delayed for a month due to earthquake in Italy where they are sourced. Area is still not open for other than testing.
- “IT” Firm is near completion of integrated program to replace “C Target. And online purchase of guest passes.

**Rifle & Pistol range news:**

- Dale Andrews pointed out that R/P revenues have significantly improved since we installed heaters on some of our ranges. He requests that we heat and light two more ranges.
- Motion by Waak to heat and light two more ranges, seconded by Jackson, and passed on vote. Dale Andrews was directed to obtain bids/quotes to effect same with a \$5K budget.
- Storage sheds adjacent to 3 R/P ranges for portable propane heaters have been built. Final cost considerably under \$500 budget.
- Report of accident, during a training event, on a range rented by local vendor, was given by Dale Andrews. Injured party admitted the injury was entirely her fault, and absolved BRSP of responsibility in writing. BRSP procedures were followed to the letter. Our folks did an excellent job with this incident.

**Archery Range News:**

- Range still in “Beta test” phase. Bear damage to targets, was repaired. Again, expect a “Grand Opening” in Spring, if not earlier.

**\*Unfinished Business:**

- Teleconferencing capability- still in work. Need to run phone line for speaker phone

**\*Committees**

- Record Retention Policy and Savings Investment Policy- (Nothing new to report)
- Bunker Trap Committee update –Project progressing nicely! All major components are in and installed. Promatic card system soon!

**\*New Business:**

- Director Norman Means submitted his resignation from the Board effective November 1, 2016. He has accepted a position in Ohio, and will be moving out of Alaska. The board thanked him for his service, and wished him well on his new endeavor.
- President Kaiser directed that a notification of board vacancy be sent to the membership requesting bio/resume for anyone interested in serving on the board to complete the remainder of Mr. Means term. Selection will be made by BOD in accordance with BRSP bylaws.

**Friends of BRSP Financials**

- Accounting Spreadsheets are now in place.

+ For the Good of the Order

Meeting adjourned at 8:19 PM

Next BOD meeting: Monday, November 28, 2016 @ 6:30PM, R/P Range house.

David A. Arieno, Board Secretary, BRSP, & FoBRSP