

Birchwood Recreation & Shooting Park
Minutes
Board of Directors Meeting
June 1, 2015

Meeting start: 6:33 PM.

BOD members present: Gary Peters (Pres), Dave Kaiser (VP), Dave Arieno (Sec), Jon Hayes, Norman Means, Ed Jackson, Werner Waak

Excused: None

Members/Guests: Tim Verrett

BRSP Managers/ Employees Attending: Jim McCormick, Dale Andrews

BRSP Accountant: Alex Blue (Vogler/Newhouse)

Minutes from 27 April, 2015 meeting: Motion to approve by Kaiser, seconded by Arieno, minutes accepted on vote.

Financials: CPA Alex Blue discussed changes and progress of upgrade to new accounting spreadsheets and system. We had a long and involved discussion, and should hopefully have a workable final product by next scheduled BOD meeting on June 29, 2015. Motion to table financials until next BRSP Board meeting by Kaiser, 2nd by Arieno, passed on vote.

*Operations Report – Jim McCormick – various subjects to report on.

- Mike Elton – Pat Trap trip to BRSP was successful for training. Robert also attended ProMatic training out of state as authorized. Great training!
- Containers for targets delivered, grounds faucets fixed.
- Mechanic tools acquired for the shop! Robert says "Thank You!"
- Electrical work for latest surveillance security camera being done.
- Skeet D house replaced on budget and on time.
- Record 91 shooters in Walkthrough last week on Week #2
- Ready for Youth Day June 6 this Saturday.
- Dale Andrews R&P club house remodel update.

*Unfinished Business:

- QuickBooks - Work in progress
- Range advertising – Work in progress
- Bank card charges and fees.

*Committees

- Budget not complete. Will continue to work on the forms.

*New Business:

- LED Lighting requirements, design, and cost analysis not completed.
- Record Retention Policy needed.

- Summer project priorities. Prep for State Shoots.
- Motion was made to increase “building fund” monthly contributions from \$1K to \$2K, and to review annually in June, by Kaiser. 2nd by Arieno, motion passed on vote.
- Board requests Jim McCormick have “Known Distance” Archery Range in place by 30 August, 2015. He indicated this could be done.
- Member, Tim Verrett, asked if a policy could be instated to prevent sitting board members from advocating (electioneering) for, or against, other incumbent members, (Other than themselves), prior to BRSP BOD “seat” elections.

+ For the Good of the Order

Meeting adjourned @ 8:30PM for executive session

Next BOD Meeting Scheduled for Monday, June 29, 2015 @ 6:30PM

David A. Arieno,

BRSP Secretary

Member, BRSP Board of Directors